

BEAR VALLEY UNIFIED SCHOOL DISTRICT
MINUTES OF A REGULAR BOARD MEETING HELD
ON DECEMBER 5, 2012, SCHOOL DISTRICT OFFICE

Present: Mrs. Beverly Grabe
Mr. Randall Putz
Dr. Kenneth Turney
Dr. Alfred Waner
Mr. Paul Zamoyta

Absent: None

Also Present: Mr. Kurt Madden
Mr. Walter Con
Mr. Tim Larson
Dr. Steve Schour

President Putz called the meeting to order at 5:15 p.m.

Open Session

President Putz called for a Moment of Silence and all present participated in the Pledge of Allegiance.

President Putz called for a motion to adopt the agenda for the meeting. Motion by Mrs. Grabe to adopt the agenda for this meeting. Second by Mr. Zamoyta. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

Adoption of
Agenda
M12-13-146

President Putz called for Public Comment on Closed Session Agenda items. Hearing none, President adjourned the meeting to a Closed Session at 5:16 p.m.

Public
Comment

Student Personnel Item #11-12-048.

Closed
Session

Student Personnel Item #12-13-014.

Pursuant to Government Code 54957.6: Conference with Labor Negotiator: Agency Negotiator: Mr. Tim Larson, Director of Personnel/Educational Services. Two Bargaining Units (B.V.E.A. and CSEA Chapter #415).

Pursuant to Government Code 54957: Public Employee Discipline/Dismissal/Release.

Pursuant to Government Code 54957: Public Employee Performance Evaluation. Title of Position: Assistant Superintendent of Business Services.

Pursuant to Government Code 54957. Public Employee Performance Evaluation. Title of Position: Superintendent of Schools.

President Putz called the meeting back to Open Session at 6:34 p.m. and reported the following action was taken in Closed Session: Student Personnel Item #11-12-048 the Board voted to readmit student to BBES. Student Personnel Item #12-13-014 the Board voted to expel the student and stay the expulsion. Student may reapply for the 13/14 school year and attend the ATE program.

Open
Session

President Putz announced there is a need for the Board to return to Closed Session after the Open Session. No action will be taken.

Itzel Hernandez, Student Representative from Chautauqua High School reported on Parent/Student/Teacher conferences held at CTHS. Lucero Martinez, Student Representative from Big Bear High School reported on the toy drive and congratulated the Varsity Football Team on being the DeAnza League Champions. Lucero reported on other winter sports taking place at BBHS.

Student
Rep. Reports

President Putz read the regulations for Public Comment then opened the Hearing Section at 6:45 p.m. Dakota Cazares talked about moving CTHS to the BBHS campus. Dakota explained how CTHS helped him get on a career path and encouraged his passion for his career choice. Dakota believes moving CTHS to the BBHS campus would be detrimental. Karen Stegall spoke about her daughter who attended CTHS and stated had it not been for CTHS, her daughter would not be where she is today. She is not saying anything bad about BBHS but her daughter succeeded at CTHS. Karen stated it would be a travesty to move CTHS to BBHS and take Dr. Schour out. McKenzie Simmons is a parent of two CTHS graduates. She stated because of CTHS, both students have college degrees now and it is all because of Dr. Schour and CTHS. Olivia (no last name provided) spoke on behalf of CTHS and read a list of the pros and cons of moving CTHS to the BBHS campus.

Hearing
Section

Hearing no further request to make Public Comment, President Putz closed the Hearing Section at 6:54 p.m.

Mr. Madden reviewed the calendar and responded to Dakota Cazares noting the lunch they shared during the lunch with the superintendent program. Mr. Madden reported on enrollment and acknowledged Mrs. Oymaian, the Attendance Clerks, and the Principals for their hard work on attendance. Mr. Madden reported on a visit to CTHS with Mr. Ghelber where they met with staff. Mr. Madden reported on his attendance at the CSBA Conference. Our District Facebook account now has approximately 800 followers. Mr. Madden has made 95 school visits and 410 classroom visits to date. Mr. Madden noted there are two recommendations on the agenda tonight for expenditures which are in line with safety and attendance.

Info. Section

Mr. Zamoyta reported on his attendance at the CSBA Conference online and how Twitter is working. Mr. Zamoyta showed a website regarding Coursera where you do not get credit, however, you get a certificate. Some colleges honor it and give credit; some employers recognize the classes as well.

Board
Reports

Mrs. Grabe is amazed with the high school students having such insightful ideas about on line education.

Dr. Waner appreciated the Budget Workshop held on December 3, 2013.

Dr. Waner has been visiting sites over the last few days noting we have seven year old computers at BBMS in the lab; BBES does not have computers. Dr. Waner stated we need to at least stay up on hardware.

Dr. Turney reported on his attendance at the CSBA Conference. Sessions he attended included Technology, Energy, and many programs on construction. Dr. Turney thinks the Superintendent and two Board members could attend the conference; it is good information and would be a good investment. Book companies would like you to look at blended learning with textbooks and techbooks. Dr. Turney stated the lack of professional development in technology is the biggest issue.

President Putz reported on his interview at Charter Studios where he was grilled on Prop 30 for nine minutes. President Putz also reported on a 3rd grade Orange County history event in Anaheim. Disney produced the event.

Mr. Con reported on the 2011 Summer Projects and the challenge in getting these completed. He will bring forward on December 19th authorization to pay retention. BBHS Cafeteria Expansion Project came out of DSA with red lines. Mr. Con would like to break ground in April or May of 2013. This is a six month project. Public works is far more time consuming and costly than private. DSA inspector is the eyes and ears of DSA on the job. Mr. Larson offered no reports.

Cabinet
Reports

President Putz called for a motion to approve the Consent Calendar. Motion by Mrs. Grabe to approve an Inter-District Transfer request for one 4th grade student and one 2nd grade student residing in the Bear Valley Unified School District (Angelus Oaks) to attend school in the Yucaipa Joint Unified School District. Second by Dr. Waner. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

Consent
Calendar
M12-13-147

President Putz called for a motion to set the date for the Board Organizational Meeting. Motion by Dr. Turney to set the date for the Board Organization as December 19, 2012. Second by Dr. Waner. President Putz called for the vote. A vote in favor of the motion as unanimously approved.

Admin. Report
#12-13-007
M12-13-148

President Putz called for nominations for CSBA Delegate Assembly. None were offered.

President Putz called for a motion to approve Resolution #12-13-010. Motion by Dr. Waner to approve Resolution #12-13-010 Adopting a Countywide Vision for our Future. Second by Mrs. Grabe. Discussion followed where Mrs. Grabe asked who will keep track of this. It comes from the County Office of Education. The County Board of Supervisors is responsible for it. Dr. Thomas is the point person for education. President Putz called for the vote. A vote in favor of the motion as unanimously approved.

M12-13-149

President Putz called for a motion to approve the Core Values/Vision Statement/Mission Statement/SMART Goals of the Governing Board. Motion by Mrs. Grabe to approve the Core Values/Vision Statement/SMART Goals of the Governing Board. Second by Dr. Turney. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-150

President Putz called for a motion to approve the First Reading of the Single Plans for Student Achievement. Motion by Mr. Zamoyta to approve the First Reading of the Single Plans for Student Achievement. Second by Dr. Turney. Discussion followed where Mrs. Grabe stated there is a great deal of work involved in putting these plans together and she appreciates that they are all complete on time. Mr. Zamoyta asked if these plans are mandated. Yes they are. Dr. Waner asked if there was a model presented to the principals. Mr. Larson answered that there was a template from the State that we used with a few changed, however, we

Curriculum/
Inst. Report
M12-13-151

remained consistent throughout the district. President Putz stated he is pleased to see these plans are consistent from site to site. There are still a few areas that could be worked on. It was suggested these plans be placed on the District website once they are approved. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

President Putz called for a motion to appoint the Committee Chair to the Citizens' Bond Oversight Committee. Motion by Mr. Zamoyta to appoint Ms. Sheryl Nelson as the Committee Chair of the Measure Q Citizens' Bond Oversight Committee. Second by Mrs. Grabe. Discussion followed where Dr. Waner asked if Board Members can attend these meetings and be unofficial. Everyone can attend; Ms. Oliver will notify the Board of these meeting dates. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

Business/Financial
Rep. #12-13-010
M12-13-152

President Putz called for a motion to adopt the 1st Interim Report 2012/13. Motion by Mrs. Grabe to adopt the 1st Interim Fiscal Report 2012/13. Second by Mr. Zamoyta. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-153

President Putz called for a motion to adopt Resolution #12-13-009. Motion by Mrs. Grabe to adopt Resolution #12-13-009 – Expenditure Reductions. Second by Dr. Waner. Discussion followed where Mr. Zamoyta to what extent will the expenditure reductions affect cash flow. Depending on the timing of when the reductions are met. Mr. Zamoyta commented we will know when cash flow gets tight; about three to four months out, we will know that we cannot make payroll. Absent of the TRANS, we will not be able to make it. Mr. Zamoyta stated that we could be able to predict when the cash would run out. We would be able to notify employees. We do not have much experience in running out of cash. In other districts, once you are qualified, the County will examine items. If they do not agree, they will bring in a fiscal advisor to help with it. The County would need six month lead time. They would bring FCMAT in. If a guaranteed loan from the state is necessary, the state would take over the district. The County will not allow us to get there. We will need to revise our cash flow prior to February when we will have to commit to the TRANS. It will be less than what was presented on December 3rd. Mrs. Grabe thought the County kept track of cash flow. 1st Interim qualified; next step, the County will review our finances and they will either concur or not. If they do not, it is a lack of confidence and they

M12-13-154

could bring in a fiscal expert and take authority away from the Board. The County expert will override Board decisions; they will watch us closely through 2nd Interim. They have to approve the budget after the Board approves it. Ultimately, all money goes through the County. We are constantly reviewing cash. If we run out of cash, we are in trouble. President Putz stated it makes it easier to understand that if you make certain assumptions and rely on things that do not happen, you can find yourself in this position. Mr. Zamoyta reviewed a comment by Mr. Alenadre – you are now several months ahead of it before this happens. There will be plenty of time to take action. If we do not adopt this resolution tonight, we will be in this situation. We could. Cannot say what the County will do but they have the authorization to do that. Mr. Zamoyta stated we have to cut several million already. Now that we are moving on this placeholder, it is apparent it will be very difficult for the people in this district. At this point in time, he does not feel comfortable making a commitment with this amount of cuts in a resolution. It is so close to the bone; cannot make a commitment until he sees what is being proposed to be cut. President Putz stated if we do not approve this resolution at the 1st Interim, it goes to the County with no action to do anything; keep deficit spending. At that point, the County would make a decision as to what they will do with us. The County would interpret our lack of action as a lack of attention to the fiscal crisis in this district. You are not upholding your obligation to the taxpayers. Strictly from a financial standpoint, the Board has the obligation of maintaining financial fiscal solvency of the district. The County would see that we are not making good on what we said we would do. Mr. Zamoyta asked where we were at the last benchmark. To avoid this, we could adopt a resolution to cut \$700,000.00 in the second and third year. As long as the cumulative reduction over the three year period is \$700,000.00; that is fine. Because it is in the third year, we are qualified. We are only required by the County to have a resolution in place not a plan. If we are still qualified in the second year, we will be required to have a plan. It is a requirement to pass a resolution. The County's expectation is the 1st Interim Report will come with this resolution. Dr. Turney asked if Siemens was included in this. No because the Board has not approved the program yet. Dr. Turney asked if the County would accept a letter of intent regarding Siemens then, prior to the 2nd Interim, look at a resolution. Less than one month after Prop 30 passes, now we have to say we have to cut \$700,000.00. President Putz stated that is one of the problems with Prop 30. Dr. Turney stated if we do not have to do it tonight, could you do it in a few months.

If the Board does not adopt this resolution tonight, we cannot tell you what the County will do. It will give them additional fiscal oversight over the district; they will want to know a plan. By law, they have a fiscal oversight. If we are qualified, they have oversight responsibilities. Mr. Con stated it is strong recommendation that the Board adopt this resolution. Tonight, based on the 1st Interim Report, this is the plan. If the Governor states we will get a COLA; as long as we are 3%, we are positive the resolution goes away; it is no longer valid. The law states we need to be at 3%. The Board approved a separate resolution to be at 4%. We can amend the resolution tonight to about \$500,000.00 recognizing that will be in violation of our own resolution stating 4%. Mr. Con would not recommend this because we have to eliminate our deficit spending. Dr. Waner stated he does not have any problem with \$700,000.00 because it is strictly speculation. If \$700,000.00 makes the County happy at this point, the community needs to know the Board is interested in reductions as much as they are. The County will not look less at the future; they want to know where you are right now. Siemens is in our favor and, hopefully, we will know how it will affect the \$700,000.00. The County will accept reductions in future years as part of the \$700,000.00 once Siemens is approved. Mr. Madden stated there were major assumptions made during the 1st Interim report on 12/3. This is a very conservative approach of where we are tonight. Mr. Madden highly recommends the Board approve this resolution knowing, hoping it is subject to change. Dr. Turney asked if without the cuts at 2nd Interim and with a positive certification, the resolution is gone. We have this in writing from the County. Mrs. Grabe stated we need to keep this under the County radar and do what we need to do right now to show them we are being fiscally responsible. We cannot count on Siemens because it has not been approved. The County obligation comes forth when we drop below 3%. As long as we are at a positive certification, the resolution becomes null and void. The resolution can be updated with new figures as needed. This obligates the Board to have a plan in place with specific reductions. Changes to the resolution can be made at any time; typically at 2nd Interim. Negotiation dates are set which could factor in. President Putz has no doubt we have been hammered over the last four years and he is sure we are not done. This is very difficult. Personally, he needs to balance out reality that we are deficit spending and have been for multiple years. There are still cuts out there that are identified that have not been made. President Putz has trouble with the longer we delay the more painful it will be. Ultimately, our primary goal is to get fiscal solvency. It becomes important to stay under the County radar. We need to maintain the good reputation we have by making

good on the commitments we have made. As painful as these cuts are, they would be even more if we did not do the difficult task of maintaining our fiscal solvency. Dr. Turney asked if Siemens and one placeholder would basically eliminate the \$700,000.00. No. The placeholders are assumed reductions. \$700,000.00 is above and beyond. Mr. Zamoyta stated if we cut \$500,000.00 instead of \$700,000.00 that would give us about 3 ½ % fund balance. The \$700,000.00 versus \$500,000.00 is the difference between 3% and 4% in the fourth year. In good times, you can lower the fund balance, In bad times, you want to have a higher fund balance. When you have 3% reserves, we have 0% because you cannot touch it. It is not a lot of margin. In this first year, we do not have money to make payroll unless we have money to borrow. Mr. Zamoyta would prefer the resolution to be \$500,000.00 to not begin any sooner than January, 2014. President Putz called for the vote. The motion passes four votes to one; Mr. Zamoyta voting no.

President Putz called for a motion to approve Resolution #12-13-008. Motion by Mrs. Grabe to approve Resolution #12-13-008 to borrow funds under a Tax Revenue Anticipation Note. Second by Dr. Waner. Discussion followed where Mr. Zamoyta asked if this is the vote to spend money we do not have to borrow money. Yes. We are running out of money in the Spring. We will know more at 2nd Interim. We will do another update to cash flow before we have to commit. A comment was made that we wish all the people who come here and speak to us about administrative costs that are already approved would stay for this part where we literally have to spend money to borrow money to pay people. Mrs. Grabe asked what if those payments from the State that we are waiting for do not come; it is possible. 1.9 billion which will be an apportionment; it is the timing of that apportionment. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-155

President Putz called for a motion to accept the donations. Motion by Mrs. Grabe to accept a donation in the amount of \$118.00 from Schools First Federal Credit Union. This donation was generated through the Back To School Back To You campaign where the Credit Union pledged a \$10.00 donation to our district for every school employee from our district, and their family members, who joined the Credit Union. Second by Dr. Turney. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-156

Management/Confidential #12-13-001

President Putz called for a motion to approve the Fiscal Year 2013 Salary Schedule. Motion by Mrs. Grabe to approve the Fiscal Year 2013 Salary Schedule. Second by Mr. Zamoyta. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

Personnel
Report
M12-13-157

Certificated #12-13-009

President Putz called for a motion to approve Wrestling Coaches. Motion by Mr. Zamoyta to approve Thom De Griselles and Mike Case as Wrestling Coaches for the 2012-13 school year. Second by Mrs. Grabe. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-158

President Putz called for a motion to approve the Extra Duty Stipends. Motion by Mrs. Grabe to approve the Extra Duty Stipends for the 2012-13 school year. Second by Mr. Zamoyta. Discussion followed where Mrs. Grabe asked much do we pay in extra duty in total. It fluctuates every year. An approximate total of \$300,000.00 (under \$325,000.00) total cost per year. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-159

President Putz called for a motion to approve the Fiscal Year 2013 Salary Schedules. Motion by Mrs. Grabe to approve the Fiscal Year 2013 Salary Schedules. Second by Mr. Zamoyta. Discussion followed where Mrs. Grabe asked in trying to reduce our deficit spending, how does that work. We have just added \$300,000.00 to our spending. The net effect is the restoration of six days this year and seven days next year. \$420,000.00 this year; \$490,000.00 next year. This was triggered by Prop 30. It prevents us from cutting \$457.00 per student ADA. If 30 passes, we restore the furlough days. President Putz asked if we knew we would not get additional money to pay for those restored days. This was negotiated and it was the best we could negotiate. Half of our deficit spending is to do the restoration of furlough days. If this had not been negotiated, we would have a positive certification. We are not doing better things for our fiscal solvency. We are discussing a TRANS, etc. and this does not compute. When we signed the contract there would be seven days and if 30 passed, these would be restored. There is no additional money with 30 passing. As we sit at the table, we have great relationships at the table with Mr. Larson and Unions. We have had discussions and they understand and we are looking at additional things. If the fiscal position

M12-13-160

changes as soon as we sign a contract. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

Classified #12-13-009

President Putz called for a motion employ as a Bus Driver. Motion by Dr. Waner to employ Madeline Westover as a Bus Driver, 4.75 hours per day, 180 days per year at the proper salary rate of pay. Second by Mr. Zamoyta. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-161

President Putz called for a motion to employ as Cafeteria Workers. Motion by Mr. Zamoyta to employ Eric Al Bukhari, Monique Roberts, and Ylanda Huerta as Cafeteria Workers, 3/75 hours per day, 180 days per year at the proper salary rate of pay. Second by Mrs. Grabe. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-162

President Putz called for a motion to create a Special Education Aide Position. Motion by Dr. Waner to create a 180 day, 6/5 hours per day Special Education Aide Position. Second by Mr. Zamoyta. Discussion followed where Dr. Waner asked if this is impacting our general fund. Yes. This adds to their encroachment. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-163

President Putz called for a motion to approve District Drivers. Motion Mr. Zamoyta to approve Gretchen Ragsdale and Charles Pfeifer as District Drivers to drive students on field trips and other school related activities for the 2012-13 school year. Second by Dr. Turney. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-164

President Putz called for a motion to increase the hours of two Campus Safety Assistants. Motion by Mr. Zamoyta to approve the increase in the hours of the Campus Safety Assistant at BBHS from 3.75 hours per day to 6 hours per day and the BBMS Campus Safety Assistant from 3.75 hours per day to 5 hours per day. Second by Dr. Waner. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-165

President Putz called for a motion to increase the Substitute Utility Worker Hourly rate. Motion by Mr. Zamoyta to approve to increase the Substitute Utility Worker hourly rate to \$15.66 per hour. Second

M12-13-166

by Mrs. Grabe. Discussion followed where Mrs. Grabe asked if this required a rewrite of the job description and obtain the approval of CSEA. This is a substitute position. Dr. Waner stated we do not have any subs that can do this. We do have some that can do it but will not do it for \$10.00 per hour. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

President Putz called for approval to rescind an offer of employment. Motion by Mr. Zamoyta to rescind the offer of employment to Melissa Huschka who was approved as a 3.75 hour Cafeteria Worker at the October 3, 2013 board meeting. She indicated she would accept the position but, after many attempts to have her come in and complete the requirements of the position, she has yet to reply. This action will allow the position to be re-opened. Second by Dr. Turney. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-167

President Putz called for a motion to approve an unpaid leave request. Motion by Dr. Waner to deny the request of additional unpaid leave requested by Robin Baker. Second by Dr. Turney. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-168

For information only, Mr. Madden presented the resignation of Pamela Portenstein, Independent Study Teacher effective December 20, 2012.

Suggestions for future meeting agendas:

Student Health Nutrition policies/philosophy – invite the community
A discussion will take place on December 19th to decide next steps.

President Putz adjourned the meeting to a Closed Session at 9:10 p.m.
No action is expected to be taken.

Adjourn

At 10:30 p.m., Mr. Zamoyta made a motion to extend the meeting past 10:30 p.m. Second by Mrs. Grabe. President Putz called for the vote. A vote in favor of the motion was unanimously approved.

M12-13-169

President Putz adjourned the meeting at 12:08 a.m.

Secretary

Clerk of the Board